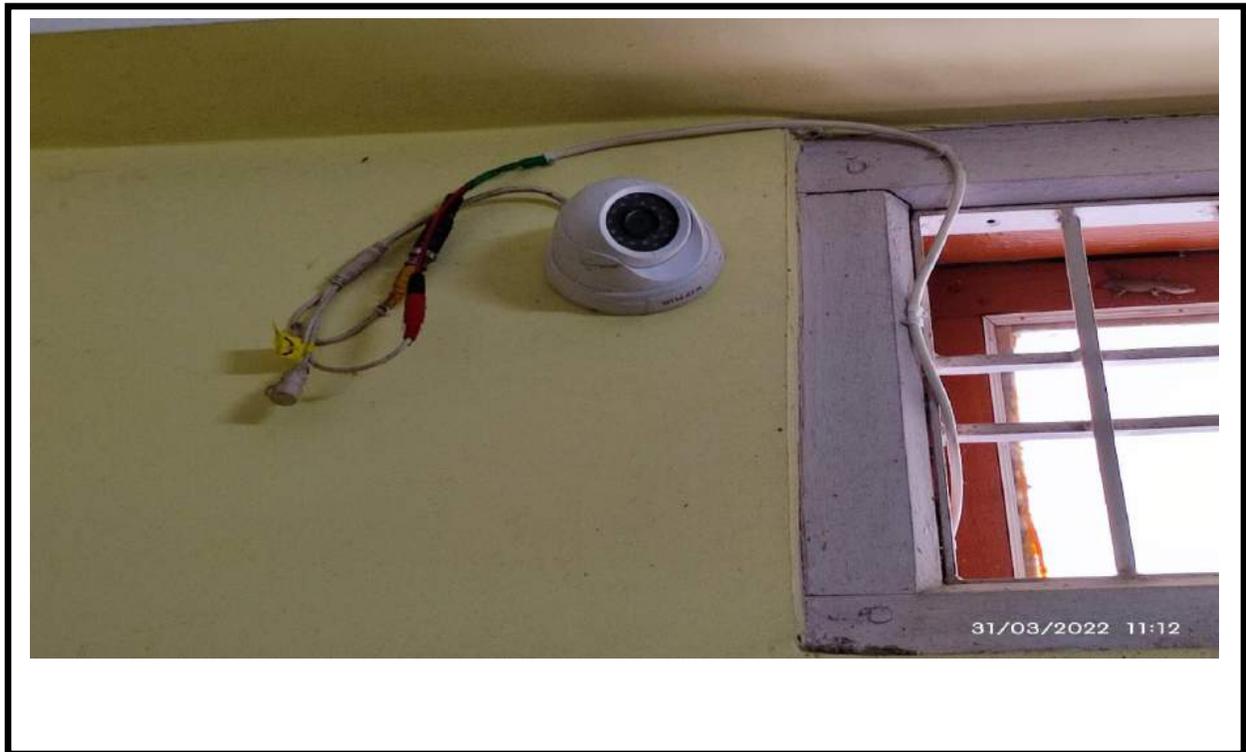


7.1.1: Institution provides following facilities to handle issues of gender sensitivity such as:

- **Safety and Security**
- **Counseling**
- **Common Room**

The campus is fully protected with compound walls and well-trained and vigilant security checkpoints at main gate of the campus entries and exits. It is mandatory for the students enrolled in the college to wear ID cards issued by the college at the time of admission. To have a hawk eye, the college has installed CC (Close Circuit) cameras at key places in the campus and also in all the class rooms for a round the clock vigilance. Separate hostels for men and women with dedicated wardens.





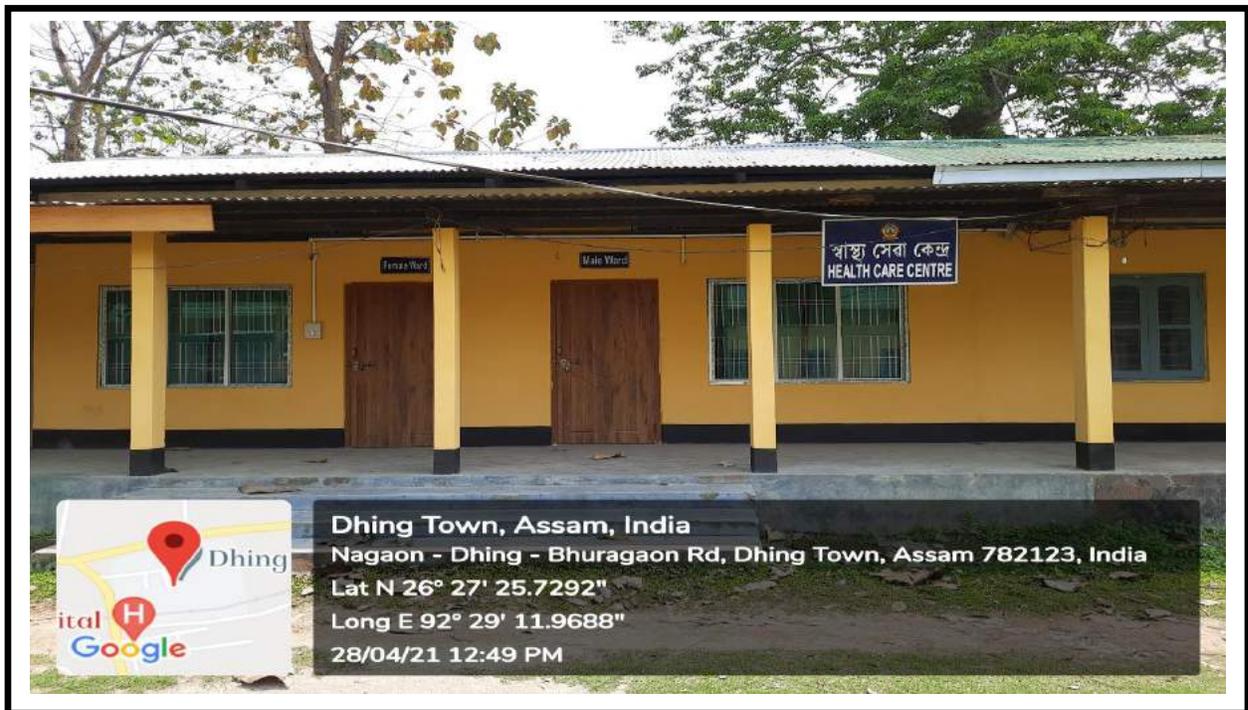
A girls' common room with an attached wash room



For the benefits of our girls' students, an installation of a sanitary NAPKIN VENDING MACHINE in the girls' common room where the girls' students are required insert one rupee coin for one single sanitary napkin.



A small demonstration was given to the female students. The vending machine was installed to ensure an effective, safe and convenient mode for any time access to sanitary napkins. The purpose is to promote safe and hygienic- sanitary practices among women and girls promote safe and hygienic- sanitary practices among women and girls.



Health care center for young children: Most of the girl students of our college come from rural areas and the chances of getting married in early age is not uncommon. The institution has arranged for a day care center for the young children of both faculty members and mother of the student community.



CC Camera



Est. 1965

Office of the Principal
DHING COLLEGE
P.O. : Dhing, Pin - 782123 :: Nagnon :: Assam

Dr. S.K. Dutta, M.Sc. Ph.D.
Principal & Secretary

03672-208598 (Office & Fax), 9435068591 (M)
Website : www.dhingcollege.in, E-mail : dhingcollege@gmail.com

01/08/2016

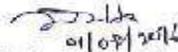
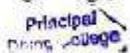
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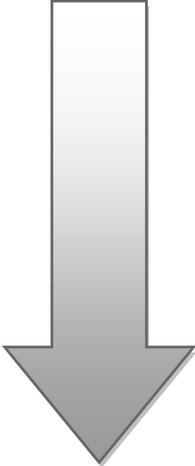
**Grievance Redressal Committee and Disciplinary Committee,
Dhing College**

A committee Grievance Redressal Committee and Disciplinary Committee, Dhing College is hereby constituted with the following members. The committee will be known as "Grievance Redressal Committee and Disciplinary Committee, Dhing College". They will suggest to the College administration and take up the necessary measures and activities.

- | | |
|--|-----------------|
| 1. D. K. Kakati, Associate Professor | - Nodal Officer |
| 2. Dr. M. K. Saikia, Associate Professor | - Member |
| 3. Dr. M. M. Saikia, Associate Professor | - Member |
| 4. Abdur Rashid, Assistant Professor | - Member |
| 5. Dr. L. Bordoloi, Assistant Professor | - Member |
| 6. G. Goswami, Associate Professor | - Member |
| 7. Dr. P. Saikia, Assistant Professor | - Member |


(Dr. Sarat K. Dutta)
Principal,
Dhing College, Dhing


Report and constitution of different Committees and their proceedings are as follows:



Anti Ragging Committee

The College diligently follows the UGC Regulations on curbing the menace of Ragging. Our objective is to ban any conduct by any student by act of teasing, treating or handling rudeness with a fresher or indulging in undisciplined activities by any student or students which causes displeasure, hardship and any kind of mental harm.

Objectives of Anti Ragging Committee

Anti-Ragging Committee will be the Supervisory and Advisory Committee in preserving a Culture of Ragging Free Environment in the college Campus. The Anti-Ragging Squad- office bearers will work under the Supervision of Anti Ragging Committee and to engage in the works of checking places like Hostels, Buses, Canteens, Classrooms and other places of student congregation. Anti-Ragging Committee will be involved in designing strategies and action plan for curbing the Menace of Ragging in the college by adopting array of activities. Zero cases of ragging have been reported in our college. We are indeed successful in curbing ragging in our college premise.

With respect to the U.G.C. directives to curb the menace of Anti Ragging, Dhing College has been taken following steps:-

1. An anti ragging committee has set up to take preventive measures to curb ragging.
2. The committee consisted of the principal as chairman, vice-principal as co-ordinator and four associate professors and two assistant professors have made members of the Anti Ragging Committee.
3. Contact details of the committee have put up on the College Website.
4. CCTV Cameras are installed in vital points to monitor the same.
5. Surveillance is conducted by above committee periodically. If the charts are found to be torn they are put up again.
6. On the first day of the new session, during the Orientation Programme the Core Anti Ragging Committee was introduced in person to the first year students.

7. As per the order of Supreme Court of India and subsequent notification from University Grants Commission (UGC), ragging constitutes one or more of any intention by any student or group of students on:

- Any act of indiscipline, teasing or handling with rudeness.
- Any act that prevents, disrupts the regular academic activity.
- Any activity which is likely to cause annoyance, hardship, psychological harm or creates fear or apprehension.
- Any act of financial extortion or forceful expenditure.
- Any act of physical abuse causing assault, harm or danger to health.
- Any act of abuse by spoken words, emails, SMS or public insult etc.
- Any act of injury or infringement of the fundamental right to the human dignity.
- Any act of wrongful confinement, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.
- Any unlawful assembly or conspiracy to ragging.

Punishment to those found guilty

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be liable to one or more of the following punishments

- Debarring from appearing in any sessional test / University Examination
- Suspension from attending classes and academic privileges
- Withdrawing scholarships and other benefits
- Suspension from the college for a period of one month

Contact Details of Anti- Ragging Committee

<i>Name of the Employee</i>	<i>Position</i>	<i>Address</i>	<i>Contact No</i>
Dr. S.K. Dutta	Chairman	Principal, Dhing College	9435068591
Mrs. Manju Neog	Co-Ordinator	Vice-Principal, Department of History, Dhing College	9435063001
Dr. Manuj Kumar Saikia	Member	Co-ordinator, IQAC Associate Professor, Department of Botany, Dhing College.	9435162662
Sri Saranan	Member	Associate Professor, Department of	9435360490

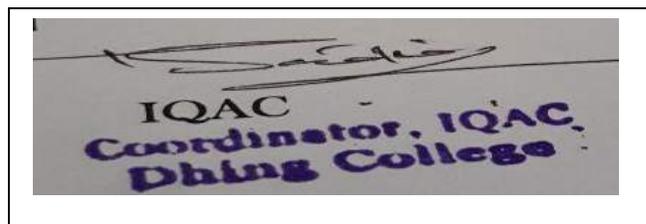
Bhowmick		Chemistry, Dhing College.	
Mrs. Anju Deka Bora	Member	Associate Professor, Department of Botany, Dhing College.	9854490423
Mr. Muslehul Islam	Member	Associate Professor, Department of English, Dhing College.	9859239537
Sri Ajit Sarmah	Member	Associate Professor, Department of English, Dhing College.	9706583825
Sri Pangkul Preetam Doley	Member	Associate Professor, Department of Geography, Dhing College.	9954854728

**Help Line Number of Anti-Ragging Cell
Dhing College
03672-295809**

**Sd/ Principal
Dhing College**

NB: The anti Ragging Committee constituted by the HOI is hereby verified by the IQAC Cell for onward updation in web page,

Date: 02/04/2022





Estd. 1965

OFFICE OF THE PRINCIPAL
DHING COLLEGE

P.O.- Dhing, Pin - 782123 :: Nagaon :: Assam

Dr. Biman Hazarika, M.A., Ph.D
Principal & Secretary

03672-260500 (Office & Fax) 9435237968 (M)
Website: www.dhingcollege.in, Email: dhingcollege@gmail.com

Ref. No.: _____

Date : 01/09/2020

Code of Conduct Monitoring Committee, Dhing College

A committee of Code of Conduct Monitoring Committee, Dhing College is hereby constituted with the following members. They will suggest to the College administration and take up the necessary measures and activities.

1. Dr. Biman Hazarika, Principal & Chairman
2. Mr. S. K. Sarmah, Vice Principal - Member
3. All HoDs, Dhing College - Member


(Dr. Biman Hazarika)
Principal,
Dhing College, Dhing



CONSTITUTION OF
Dhing College Students' Union
(DCSU)
DHING COLLEGE



DHING : NAGAON : ASSAM

PIN- 782123

Website : www.dhingcollege.in

Phone : 03672-295809

E-mail : dhingcollege@gmail.com

Preamble

We the students of Dhing College having solemnly resolve to constitute the Dhing College students' Representative Body DCSU to promote unity, integrity, solidarity and fraternity among the students of the college, and;

(a) to safeguard and uphold the rights and interests of all the students' coupled with the spirit of dedication and enthusiasm for the cause of students of the college;

(b) to foster the growth of a healthy academic and corporate life of the college, conducive for realizing holistic approaches in moral, physical, social, cultural and literally aspects to inculcate the spirit to accept new challenges;

(c) to maintain good relation of among students, teachers, the non-teaching staff and to assist the college authority in maintaining good academic atmosphere, discipline and all-round development of the college;

(d) to uphold brotherhood among students with a perception of culture and assist in preserving heritage, history and the property of the college; and

(e) Above all, to work and establish justice, liberty and equality among the students.

On this 20th day of September, 2021, we do hereby adopt, enact and give to ourselves this Constitution after the recommendation of drafting committee and acceptance of the Governing Body meeting held on 12th September, 2021; which comes into force from 1st day of September, 2021.

Provisions of the Constitution

Article-1 : Name of the students representation body

The name of the students' representation body shall be **“DHING COLLEGE STUDENTS' UNION” (DCSU)**

Articl-2 : Office

The office of the Union shall be located in the premise of Dhing College.

Article-3: Aims and Objectives

In order to achieve the ideals laid down in the preamble, the Union shall be engaged in activities to fulfill the following objectives;

(a) To organize Debate, Symposiu m, Recitations, Musical, literary and art competitions, other Cultural Programme and Games and Sports events;

(b) to publish College Magazine, Wall Magazine, E-Magazine etc.

(c) to keep all possible Co-operation among the students for proper manifestation of education, social welfare, culture and other extension activities;

(d) to develop the spirit of patriotism, a sense of social harmony and to organize relief measures for the students and tender all possible facilities to the students for their needs and endeavor for achieving academic and cultural excellences;

(e) to raise funds during natural calamities, pandemic, disasters and also on certain specific issues as directed by the Union-in-charge (Principal) of the college, subject to the approval of the Governing Body.

Article-4 : General Body

The General Body of the Union shall consist of all full time regular students of the college having their names in the respective class registers. They shall be called as GENERAL MEMBERS of the union provided

one is not in default of the prescribed tuition fees and other dues of the college till such date as may be notified and does not include casual and outgoing students

Article-5 : Office Bearers

The Union shall consist of the following Office Bearers

- One President
- One Vice-President
- One General Secretary
- One Assistant general Secretary
- One Treasurer
- One Secretary of Games and Sports
- One Literary and Magazine Secretary
- One Cultural Secretary
- One Social and Students Welfare Secretary
- One Debate and Symposium Secretary
- One Social Service Secretary
- One Common-room Secretary for Boys
- One Common-room Secretary for Girls

Article- 6 : Sub-Committees

To discharge properly the duties of the Union, there shall be the following Sub-Committees under the Executive Committee of the Union,

- (a) Cultural and Debate Sub-Committee
- (b) Literary and Magazine Sub-Committee
- (c) Social Welfare Sub-Committee
- (d) Games and Sports Sub-Committee

Article- 7 : Class Representatives of the Union

There shall be one class representative from each class to be selected by the Election Commission of the Dhang College on the basis of

merit and expertness in handling different problems of the students and the class. The selection process will be Application > Interview > Selection. Class Representatives will be from Higher Secondary (1st and 2nd Year) Degree 1st, 2nd, 3rd, 4th, 5th and 6th Semester classes from all streams.

Article- 8: Powers and Functions of Class Representatives

(a) The class representatives shall act as a prime channel of communication between the class and the teachers;

(b) They shall not take any matter to the teacher which benefits only a few students;

(c) They shall only attend the meeting of the Union which concerns the issues related to their respective classes on invitation of President and General Secretary;

(d) They shall encourage students of the respective classes to participate in various programme & events;

(e) They shall look into the cleanliness of their respective classes and maintain a healthy academic and ideal classroom atmosphere;

(f) They shall not avail the facilities and rights provided for the elected office bearers of the Union.

Article- 9 : Powers and Functions of Office Bearers

(i) The President

(a) The President shall preside over the meetings of the Union;

(b) All meetings shall be convened by the General Secretary with the prior consent of the President;

(c) The President can summon, prorogue the meeting in emergency on request of one third majority of the Executive Committee;

(d) The President can dissolve the meeting of the Union when it goes against the basic structure of the constitution;

(e) In matters of conflict, quarrelsome or contradiction he/she can exercise his veto power restricting any member or take discretionary decision for suspension of the member;

(f) The President will see that the provisions of the constitution of the Union are strictly followed;

(g) In case of a tie in arriving unanimous decision, the President shall cast his deciding vote;

(h) The president may include any item concerning the college in the agenda for a meeting exercising his power of discretion.

(ii) The Vice-President

(a) The Vice-President shall assist the President and shall exercise the power of the President in absence, death or renunciation of the President;

(b) In absence of both President and Vice-President the Principal (Union-in-charge) shall vest the power of the President on any of the elected representatives except General Secretary;

(c) The President and Vice-President shall perform their duties and responsibilities in consultation with the Principal (Union-in-charge).

(iii) The General Secretary

(a) To convene the meetings of Executive Committee, Office Bearers, Class Representatives and all other meetings of the Union;

(b) To issue notice, prepare the agenda for all such meetings strictly in accordance with the provisions of the Constitution and to carry out the decisions;

(c) To supervise all the activities of the Union;

(d) To be along with the office bearers collectively responsible for the management of all sorts of affairs of the Union;

- (e) To record the minutes of the proceedings of all such meetings;
- (f) To keep proceeding books, accounts books and all other records in the college premises in safe custody;
- (g) To keep co-ordination with all the Sub-Committees of the Union;
- (h) To submit all accounts with relevant vouchers and supporting documents and carry out audit by involving competent persons with all necessary information and records.

(iv) The Assistant General Secretary

(a) The Assistant General Secretary shall assist the General Secretary in his (GS) notified absence and then the Assistant General Secretary shall exercise all the powers and functions as General Secretary.

(b) In absence of both the General Secretary and Assistant General Secretary, the Principal (Union-in-Charge) shall vest the power of General Secretary on any one of the elected Office Bearer of the Union except the President;

(c) The General Secretary and Assistant General Secretary shall exercise their powers and functions in consultation with the Principal (Union-in-charge).

(v) The Treasurer

(a) The Treasurer shall be responsible for proper operation of the fund and submit the accounts of receipts and payments to the General Secretary.

(vi) The Games and Sports Secretary

(a) The Games and Sports Secretary shall be the Secretary of the Games and Sports Sub-Committee;

(b) He shall arrange all kinds of indoor and outdoor Games and Sports of the college;

(c) He/She shall submit report of the activities of the Games and Sports Sub-Committee to the General Secretary.

(vii) The Cultural Secretary

(a) The Cultural Secretary shall be the Secretary of the Cultural Sub-Committee and will arrange discussion, all cultural activities, dramas etc.

(b) He/She shall submit the report of the activities of the Sub-Committee to the General Secretary.

(viii) The Social and Students Welfare Secretary

(a) The Social and Students Welfare Secretary shall be the secretary of the Social and Students Welfare Sub-Committee;

(b) He/She shall look into the matter poor students of the college and extend helping hand to solve their problems;

(c) He/She shall submit a report of the activities of the Sub-Committee to the General Secretary.

(ix) The Literary and Magazine Secretary

(a) The Literary and Magazine Secretary shall be the Secretary of Literary and Magazine Sub-Committee;

(b) He/She shall be the Secretary cum editor of College Magazine and any journal cum literary works carried out by the Union;

(c) He/She shall prepare report of the activities of Literary and Magazine Sub-Committee and submit it to the General Secretary.

(x) The Debate and Symposium Secretary

(a) Debate and Symposium Secretary shall be vested with the power of organizing debate and symposium competitions in the college;

(b) He/She will arrange the students and encourages them to participate debate and symposium the college abroad;

(c) He/She will prepare reports on his activities and submit it to the General Secretary.

(xi) The Social Service Secretary

(a) The Social Service Secretary shall exercise the powers and functions pertaining to matters of cleanliness of college premise and surrounding atmosphere;

(b) He/She shall organize social service camp in collaboration with NSS, NGOs and voluntary services to the collage;

(c) He/She shall submit reports of the activities to the General Secretary.

(xii) The Boys Common-room Secretary

(a) The Boys Common room Secretary shall exercise powers and functions concerning the matters of boys' common room. It may games, cultural, literary, arts etc.

(b) He will look into the matters of sanitary and hygienic problems of the boys and take measures for solution of the problems;

(c) He will prepare and submit report to the General Secretary.

(xiii) The Girls' Common-room Secretary

(a) The Girls Common room Secretary shall exercise powers and functions concerning the matters of girls' common room. It may games, cultural, literary, arts etc.

(b) He will look into the matters of sanitary and hygienic problems of the girls and take measures for solution of the problems;

(c) He will prepare and submit report to the General Secretary.

(xiv) Miscellaneous

(1) The Secretaries of the offices of the Union shall manage the functions pertaining to their office in consultation with the General Secretary and under the supervision of their respective Professor-in-charge.

(2) The Secretaries shall arrange meetings with the respective Sub-Committees members and keep records and minutes of the meetings. It shall be the duty and responsibility of the Secretary of concerned Sub-Committee to maintain proper accounts of his/her own office with proper vouchers and relevant documents for submission to the College Office and assist in the audit of the accounts with necessary information and records.

Article-10 : Eligibility of the Candidates for Contesting the Election

(a) The post of the President is eligible to be contested only by students of Degree 5th Semester.

(b) The post of Vice-President is eligible to be contested only by students of 1st and 3rd Semester.

(c) The post of the General Secretary and Assistant General Secretary are eligible to be contested only by students of Degree 1st and 3rd Semester.

(d) The post of Secretaries of Cultural, Games and Sports and Literary and Magazine are eligible to be contested only by students of Degree 1st and 3rd Semester.

(e) The post of sectional Secretaries i.e. Debate and Symposium, Culture, Social and Students Welfare, Social Service, Boys' Common Room and Girls Common Room are eligible to be contested by Degree 1st and 3rd Semester and H.S. Chasses;

(f) A candidate can't have any liability in the year of contesting the election.

(g) A candidate must have attained the minimum percentage of attendance as prescribed by the university or 75% of attendance whichever is higher. The proposer and supporters alike must fulfill the same criteria alike that of the candidate;

(h) A candidate shall not have any previous criminal records;

(i) A candidate must be a regular, full time student of the college and should not be the student of distance education system. That is to say all eligible candidates must be enrolled in a full time course, the course duration being at least one year.

(j) A candidate shall also not have been subjected to any disciplinary action by the college and University authorities.

Article-11 Election Commission

There shall be an Election Commission to be constituted for each session to conduct the election/selection of the Union. The Chairman of the Election Commission shall be the Chief Election Commissioner. He/She shall appoint Returning Officer for each session to assist him in conducting the election or selection if any. The Returning Officer shall be appointed by a unanimous decision taken in a meeting of the Election Commission. The term of office of the Election Commission shall be for one year. The Election Commission shall consist of the following members:

- (i) The Principal of the college————Chairman
- (ii) The Vice-Principal of the College————Member
- (iii) The Secretary, Teachers Unit of the College————Member
- (iv) The Secretary, Non-teaching Employees Association of the college
————Member
- (v) Teachers Representatives to the Governing Body————Member

Article 12 : Power and Functions of the Election Commission

(i) The Election Commission shall possess the power and functions of appointing The Returning Officer and other polling personal for conducting the election, issue notifications, impose election code and conduct, declare results and settle all election related disputes.

- (ii) After the dissolution of the Union, the Chief Election Commissioner holds a meeting of the Commission to appoint Returning Officer to impose the election procedure. The Returning Officer just after his appointment shall fix a date of election consulting the Chairman of the Commission and shall issue notification announcing the election at least two weeks before the date of poll.
- (iii) The Chief Election Commissioner can take immediate action and declare null and void against any matter of the Union that violates the basic structure of the Constitution.
- (iv) The decision of the Election Commission shall be final in all election (selection, if any) related matters.

Article-13 : Election Procedure

- (1) The Election shall be held within 30 (thirty) working days from the date of dissolution of the existing Union Body.
- (2) The entire process of election commencing from the date of notification to the date of declaration of results, including campaign period should not exceed 14 (fourteen) days.
- (3) Election to the Union shall be held every year soon after the admission to the 1st Semester is completed.
- (4) Teachers recommended by Election Commission shall act as Presiding, Polling and Counting Officers to conduct the election.
- (5) Election shall be held according to the time decided by Election Commission and announced by the Returning Officer.
- (6) If no candidate is available for contesting the election for a particular post of Office Bearers, such post will be filled up through the procedure of Application>Interview>Selection by the Election Commission.

Article- 14 : Method of Election

- (1) Election to the Union shall be on the basis of first past the post system of direction election and universal students' suffrage.
- (2) General Body will be the Electoral College to elect the members of the Union.
- (3) The voting shall be the non-transferable, secret ballot voting system.
- (4) Counting of ballot pares shall be conducted in presence of Returning Officer, appointed Counting Officers, Candidates and their election and counting agents, immediately soon after the completion of voting on the same day.
- (5) No other persons are allowed inside the polling station and counting hall.
- (6) In case of tie-vote, results shall be declared by drawing lots.
- (7) An elector is not entitled to vote more than the representatives to be elected, in other case the vote shall be treated invalid and cancelled.

Article -15 : Stages to the Election

- (1) The Election Commission shall fix the dates of nomination paper collection, filling of the paper, scrutiny, withdrawal, date of election, etc. and announcement will be made by Returning Officer at least 2 weeks before the date of election.
- (2) The time period for issue of nomination papers shall be for 2 full working days.
- (3) The time period for submission of nomination papers shall be for 1 full working day.
- (4) The time period for withdrawing nomination papers shall be for 1 full working day.
- (5) The time period for scrutiny of nomination papers shall be for 1 full working day.

- (6) The list of valid candidates shall be declared on the same day just after the scrutiny.
- (7) There shall be at least six days gap in between publication of the list of valid candidates to the date of casting of vote (Poll day).
- (8) The outgoing Union Body will hand over the charge within 7(seven) days of declaration of election result to the newly elected body of the Union.
- (9) In emergency situations the date of publication of list of valid candidates, the date of poll, etc. may be changed by Returning Officer in consulting the Election Commission.

Article- 15: Election Code and Conduct

- (1) The maximum limit of expenditure of a candidate shall not exceed 4 (four) thousand.
- (2) A candidate must be proposed and supported by two electors from his/her class in prescribed nomination form to be obtained from the Election Commission.
- (3) Each nomination form must be accompanied by the copies of fee acknowledgement receipt and the College Identity Card of the candidate, proposer and supporter.
- (4) Any candidate desiring to withdraw his/her nomination papers shall submit a letter of withdrawal in prescribed format to the Returning Officer on production of his/her Identity Card.
- (5) All regular students having their names in the class register are eligible to vote on production of fee acknowledgement receipt and Identity Card.
- (6) Association of regional or national political parties with the students' election and representation shall be dealt with letter and spirit

in accordance with Lyngdoh Committee's recommendation accepted by the Supreme Court.

(7) No candidate shall indulge in nor shall abet any activities which may aggravate existing differences or create mutual hatred and distrust among the students. Any act of violating harmony and degrading academic atmosphere shall be dealt with seriously as Election Commission deems fit and proper.

(8) There shall be no appeal for casting vote on communal line nor there do the money and muscle power to attract the voters.

(9) There shall be no criminalizing of students politics and intervention in the election process by the outsider(s) is strictly prohibited and shall be dealt with as per rules and regulations of the college.

(10) The elected Office Bearer must take admission for the next semester/class, otherwise the portfolios will be forfeited and in such case a students will be selected with due process (application>interview>selection) by the Election Commission and the newly selected student shall exercise the powers and functions of such Office Bearer for the remaining period.

Article-16 : Scrutiny Process

(1) There will be a Scrutiny Committee formed by the Returning Officer to scrutinize the nomination papers submitted by the contested candidates.

(2) The scrutiny committee shall consist of 8-10 faculty members of the college. The committee will strictly follow the scrutiny guidelines and will accept or cancel a nomination paper verifying it on the basis of scrutiny guidelines.

Scrutiny Guidelines

(a) All sections/columns of the nomination paper need to fill in clear and neat hand writing.

- (b) The nomination paper should be original one. No xerox copy or printed fill up paper or partial incomplete nomination paper will be accepted.
- (c) Correct name/class/Roll no/Portfolio/Proposer and Supporter is must
- (d) 75% attendance of the candidate and his/her proposer and supporter as well is mandatory.
- (e) Signature of the candidate/ proposer and supporter should be same with admission form/specimen signature sheet.
- (f) Specimen signature sheet will be supplied with the nomination paper and submitted along the submission of nomination paper.
- (g) The proposer and supporter will propose and support not more than one candidate.

Article- 17 : Executive Committee

- (1) The Executive Committee will consist of all elected members (Secretaries) of the Union. In case of selected members, the Secretaries other than Class Representatives can also be the member of the Executive Committee.
- (2) The Principal (Union-in-charge) of the college shall be ex-officio member of the Executive Committee.
- (3) The first meeting of the Union shall be convened by the Principal (Union-in-charge) consulting the newly elected President.
- (4) Each members of the Committee shall conduct day to day activities of the Union, just after the election they will prepare budget and submit to the Treasurer.
- (5) The Treasurer will complete the budget and receipt of the information from different secretaries and place the budget before the Executive Committee for approval.

- (6) The Secretaries shall be responsible individually to the Executive Committee for all its activities.
- (7) Executive Committee is the highest powerful body of the Union; it can take measures in violation of the constitutional provisions against a member and dismiss him/her on that ground with three fourth majority of secret ballot voting of the members present and voting. For that purpose a no confidence motion can be moved by at least one third members of the Executive Committee.
- (8) If a vote of no confidence is passed and member dismissed, Chief Election commissioner will be informed and he/she will take measures to fill up the post through selection.
- (9) If all the members of the Union cease to exist or cease to run the body, the Executive Committee will be dissolved by the Union-in-charge and a new Union Body will be formed through selection for remaining period by the Election Commission.
- (10) The Executive Committee shall meet at least 4(four) times during their term of office. Time and date of meetings shall be determined and notified by the General Secretary at least 3(three) days in advance.
- (11) The gap between two Executive Meetings must not exceed 3 (three) months.
- (12) Half of the total members of the committee will form its quorum.
- (13) Class Representatives can attend the meetings of the Executive Committee only on invitation of the President and General Secretary.
- (14) No meetings of the committee shall be held outside the college premise.

Article- 18 : Formation and working of Sub-Committees

- (1) The Cultural Sub-Committee will be formed from amongst the members of the Executive Committee with not less than eight members.

The Secretary of this committee will be in-charge of this committee and committee along Secretary will arrange cultural programs and activities.

(2) The Social and Students Welfare Sub-Committee will be formed with not less than eight members amongst the members of Executive Committee. The committee will arrange along with the Secretary students welfare programs and supervise the Aid Fund and look after the general interest of the budget.

(3) The Magazine and Literary Sub-Committee will be formed from amongst the members of the Executive Committee not exceeding eight members and arrange the publication of the college magazine, wall magazine, e-magazine etc. along with the Secretary (in-charge)

(4) The Games and Sports Sub-Committee will be formed from amongst the members of the Executive Committee not exceeding eight members and will arrange the games and sports events in the college along with the secretary (in-charge).

(5) The Secretaries of different Sub-Committees shall convene the meetings of respective Sub-Committees as and when necessary, in consultation with the General Secretary by 2 days notice. However, emergency meetings may be held by 24 hours notice.

(6) No meeting shall be held outside the college premise.

(7) The General Secretary shall be the ex-officio member of each committee.

(8) Every Sub-Committee will be headed by Prof-in-charge to be nominated by the Principal (Union-in-charge) of the college.

Article- 19 : Union Fund & Its Operation

(1) The Union shall have a fund, called 'Union Fund'.

(2) The Cashier and Accountant of the college shall keep the fund and its accounts under a separate ledger A/C/ named 'Dhing College Union Fund'.

(3) The fund shall be kept in deposit with a bank.

(4) The bank Account will be operated by the Principal (Union-in-charge)

(5) In absence of the Union, the Procedure followed in operating the Bank Account of the college shall be introduced.

(6) The Union must submit yearly budget estimates duly passed in a meeting of the Union at the beginning of each session on the basis of which the expenses will be incurred.

(7) Supplementary budget if any must be passed by the Executive Committee.

(8) The outgoing Executive Committee must submit the total income and expenditure A/C duly passed in the last meeting of the Executive Committee to the Principal along with all charges of the Union, within seven days from the date of dissolution of the Union.

(9) The Secretaries of different Sub-Committees must submit their income and Expenditure A/C along with all necessary papers and documents to the general Secretary duly passed in the Sub-Committee meeting and countersigned by the Prof-in-charge, of the Sub-Committee at least 5 (five) days ahead of the last meeting of the Executive Committee.

Article- 20 : Control of Expenditure

(1) No expenditure shall be incurred by the General Secretary unless recommended by the Union-in-charge (principal) of the Union.

(2) No expenditure shall be incurred by the Secretaries of different Sub-Committees unless recommended jointly by the Prof-in-charge of the Sub-Committee concerned and the General Secretary of the Union.

Article- 21 : Audit of the Fund

(1) The accounts of the fund of the Union shall be *duly audited annually* along with the Audit of the College Accounts. The Auditor shall *however* prepare a separate report of the Accounts of the Fund.

(2) The report of this Fund shall be placed by the *Union-in-charge* (Principal) of the Union before the *Governing body of the College* for approval.

Article- 22 : Amendment

In emergency situation any provision of the constitution may be amended at the assistance of the Union. An Executive meeting of the Union shall be called for the purpose of the proposed amendment. Decision of amendment requires to be passed by three fourth majorities of votes of total members of the Executive Committee. After passing the amendment proposal, it should be approved by the Governing Body within one month and decision of the Governing Body shall be treated as final.

Article- 23 : Dissolution

(1) The Union shall be treated as dissolved after the expiry of its tenure of office or as soon as the Election Commission of the college announced the date of new election.

(2) The Governing Body of the College can dissolve the Union in case of serious violation of the Constitution of the Union or the Union involving or acting against the collective interest of the college and students' community.

Article- 24 : Tenure of Office

The tenure of office of the Union shall be usually 12 months. But in emergency situation, Governing Body can extent the tenure upto 15 (fifteen) months. But in no circumstances the tenure of office will exceed 15 (fifteen) months.

Article – 25 : Basic Structure of the Constitution

- (1) The ideals enshrined in the Preamble of the Constitution shall be treated as basic structure of the Constitution.
- (2) Preamble shall not be the integral (main) part of the Constitution, but it shall be the guiding extra-ordinary and introductory part in solving the constitutional problems.

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N.B.

The draft of the constitution, DCSU is prepared by following the Lyngdo Commitee recommendation accepted by the Hon'ble Supreme Court of India on 22-09-2006. <https://www.ugc.ac.in> and recommended by Dhing College Governing Body. It is decided to publish the constitution in the IQAC meeting held on 25.05.2021.

DRAFTING COMMITTEE

Chief Advisor : **Dr. Biman Hazarika**, Principal, Dhing College

Advisor : **Sujit Kumar Sarma**, Vice-Principal

Dr. Manoj Kr. Saikia, Co-ordinator IQAC

Drafted By: **Dr. Lakhinanda Bordoloi**, Associate Professor

Dr. Pankaj Saikia, Associate Professor



Formation of Disciplinary Committee/2016

कार्य २: २२/२०१६ के लिए एक नए
अनुशासक समिति (Disciplinary
Committee) के रूप में कार्य करने के लिए

०। अध्यक्ष

१। अतिरिक्त प्राध्यापक

०। Mukim Hussain

१। Purnima Dasgupta

०। अतिरिक्त प्राध्यापक

१। Bishu Dasgupta

१। Anil Ch. Bhattacharya

०। अतिरिक्त प्राध्यापक

Principal
Dising College

20/2/2023
Disciplinary Committee

Handwritten text in Odia script, likely a report or minutes of a meeting. The text is written on lined paper and covers most of the page.

Disciplinary Committee
Handwritten text at the bottom of the page, possibly a signature or a concluding statement.



স্বাক্ষরিত ২১/০২/২০২০ তারিখের সভার কার্যবিবরণী (Minutes)
সংস্করণ নং ০১/২০২০
সংস্করণ নং ০১/২০২০

১। মোঃ (BE NAYAK)

২। মোঃ গাজী

৩। Murkimur Hussain

৪। Purnima Datta

৫। মোঃ মল্লিক

৬। মোঃ মল্লিক

৭। Protein ch. Bhattacharya

৮। মোঃ

1. It is a part of the discipline of
the study of the behavior of
individuals and groups in
social situations. It is a
social science that seeks to
understand the behavior of
individuals and groups in
social situations. It is a
social science that seeks to
understand the behavior of
individuals and groups in
social situations.

2. It is a part of the discipline of
the study of the behavior of
individuals and groups in
social situations. It is a
social science that seeks to
understand the behavior of
individuals and groups in
social situations. It is a
social science that seeks to
understand the behavior of
individuals and groups in
social situations.

Notice

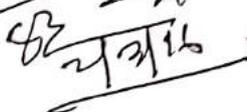
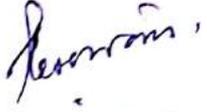
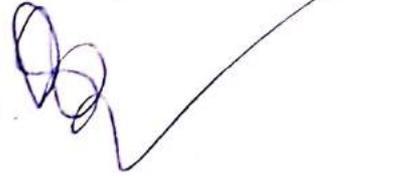
Date - 02/03/2016

A meeting of Disciplinary Committee will be held at 11:30 A.M. on 03/03/2016 in the Principal's Conference Room to discuss about the resolution adopted in the Joint meeting held among the Budget Committee, Students' Union and Teacher-in-charge of different committees. In this meeting, the reply of show cause notice served to Marajul Islam, President, DCSU will also be discussed.

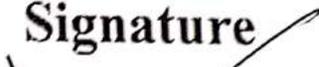
The following members of the Disciplinary Committed are hereby requested to attend the meeting on time


Principal, Princ
Dhing College, Dhing

Name of the members

1. B. C. Nayak 
2. Mukinur Hussain 
3. G. C. Bharali 
4. P. K. Goswami 
5. Dr. M. K. Saikia 
6. Dr. P. Das Bora 
7. Binod Bora 

Signature


2/3/2016

ଦିନ ୧: ୦୭/୦୭/୨୦୨୩ ତାରିଖ ସମ୍ବଲପୁର ଜିଲ୍ଲା ସ୍ୱାସ୍ଥ୍ୟ ଓ ପରିସାର
ସଂରକ୍ଷଣ ବିଭାଗର ସମ୍ବଳିତ କର୍ମଚାରୀ (Disciplinary
Committee) ଓ ସଭ୍ୟ ଡାକ୍ତର ସମ୍ବଲପୁର ଜିଲ୍ଲା ସ୍ୱାସ୍ଥ୍ୟ ଓ ପରିସାର
ସଂରକ୍ଷଣ ବିଭାଗ —

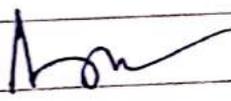
୧। ସଭ୍ୟ

୨। ସମ୍ବଳିତ କର୍ମଚାରୀ

୩। ସମ୍ବଳିତ କର୍ମଚାରୀ

୪। ସମ୍ବଳିତ କର୍ମଚାରୀ

୫। Mukimur Hussain

୬।  (MR NAYAK)

୭। 

୮। ସମ୍ବଳିତ କର୍ମଚାରୀ

Notice

Date - 18/09/2017

Disciplinary Committee

- | | | |
|-------------------------------|---|--------------|
| (i) Sri G. C. Bharali | - | Co-ordinator |
| (ii) B. C. Nayak | - | Member |
| (iii) Muslehul Islam | - | Member |
| (iv) Sri Pradip Kr. Goswami | - | Member |
| (v) Dr. N. K. Barthakur | - | Member |
| (vi) Dr. P. Das Bora | - | Member |
| (vii) Sri Lakhinanda Bordoloi | - | Member |

[Handwritten signatures and dates]
18/9/17
18/9/17
18/9/17
18/9/17
18/9/17
18/9/17

The above members of Disciplinary Committee are hereby requested to attend a meeting on 19/09/2017 at 12.00 Noon in the Principal's Conference Room to discuss the reply of show cause notice served to Debarun Debnath, B.Com. 1st Year who misbehaved S. U. Tasnim, Asstt. Professor, Deptt. of English on 15/09/2017.

[Handwritten signature]
18/9/17
Principal
Dhing College, Dhing
Principal
Dhing College

[Handwritten mark]

DATE: 25/9/2009
BY: ...
(Disciplinary Committee) ...

1. ...

2. ...

3. ...

4. ...

5. ...

6. ...

7.

Notice

Date - 02/11/2017

Disciplinary Committee :-

- | | | | | |
|-------------------------------|---|--------------|-------|---|
| (i) Sri G. C. Bharali | - | Co-ordinator | _____ |  |
| (ii) B. C. Nayak | - | Member | _____ | |
| (iii) Muslehul Islam | - | Member | _____ | |
| (iv) Sri Pradip Kr. Goswami | - | Member | _____ | |
| (v) Dr. N. K. Barthakur | - | Member | _____ | |
| (vi) Dr. P. Das Bora | - | Member | _____ | |
| (vii) Sri Lakhinanda Bordoloi | - | Member | _____ | |
- Handwritten notes:*
Principal
2-11-17
2-11-17

The above members of Disciplinary Committee are hereby requested to attend a meeting on 03/11/2017 at 12.00 Noon in the Principal's Conference Room to discuss the reply of show cause notice served to 3 (Three) students of this College on 09/10/2017.


Principal
Dhing College, Dhing
Principal
Dhing College

ਮਨੁੱਖੀ ਅਭਿਆਸ ਅਭਿਆਸ ਕਰਨ
ਦੁਆਰਾ, ਮਨੁੱਖ ਅਭਿਆਸ
ਦੇਵ-ਅਭਿਆਸ-ਮਨੁੱਖ ਮਨੁੱਖ ਮਨੁੱਖ
ਅਭਿਆਸ ਦੇ (ਮਨੁੱਖੀ) ਸਭਿਅਤਾ-
ਵਿਸ਼ਵੀ ਅਭਿਆਸ-ਵਿਸ਼ਵੀ ਵਿਸ਼ਵੀ
ਅਭਿਆਸ (ਮਨੁੱਖੀ) ਅਭਿਆਸ-
ਮਨੁੱਖ (ਮਨੁੱਖ ਅਭਿਆਸ) ਵਿਸ਼ਵੀ-ਮਨੁੱਖ
ਦੇ, ਮਨੁੱਖ ਮਨੁੱਖ ਅਭਿਆਸ-
ਮਨੁੱਖ ਅਭਿਆਸ-ਮਨੁੱਖ ਮਨੁੱਖ ਵਿਸ਼ਵੀ
ਵਿਸ਼ਵੀ ਮਨੁੱਖ ਦੇ ।



প্রতিশ্রুতি (Undertaking)

তারিখ: ২৩/১২/২০২১

মই আনচাকুল সেখ, শ্ৰেণী উঃ মাঃ প্রথম বর্ষ (বিজ্ঞান), রোল নং- ৮৯ এ প্রতিশ্রুতি দিও যে, আজিৰ পৰা শ্ৰেণীকোঠাত পাঠদান চলি থকাৰ সময়ত মোবাইল ব্যৱহাৰ কৰাৰ পৰা বিৰত থাকিম। যদি ভবিষ্যতে এনে কাৰ্যত লিপ্ত হওঁ তেন্তে মোৰ বিৰুদ্ধে কঠুপক্ষই যি অনুশাসনমূলক ব্যৱস্থা লয় তাক মই মানিবলৈ বাধ্য থাকিম।

Ansarul Sekh

Sign of parents,

মোঃ আলীউল্লাহ

Complainant

Sebebrat Debnath

This boy Ansarul Sheikh was warned and he promised not to use mobile phone inside the class room. His guardian Md Aliullah assured the authority not to abide by rules and regulations of the college.


Principal
Dining College

23.12.2021